

**Building Advisory Committee  
Meeting Agenda  
November 19, 2020 (5:30-7:00 p.m.)**

Meeting Location: via Zoom

Contact [moore.core@wgmail.org](mailto:moore.core@wgmail.org) or [frazier.pam@wgmail.org](mailto:frazier.pam@wgmail.org) for a Zoom invite

1. Call to Order
2. Approval of the October 15, 2020 Meeting Minutes
3. Prop E
  - a. Update on Safety and Security Projects
  - b. Update on Hixson Addition
4. Board Policy on Construction Bidding Update
5. Committee Member Vacancy Update
6. By-Laws Subcommittee Update
7. Facility Condition Checklist
8. Other
9. Next meeting (January 21, 2021)
10. Motion to Adjourn (target by 7:00 pm)

## **Building Advisory Committee**

### **Meeting Minutes**

**Meeting Date: October 15, 2020**

**Meeting Location: Avery Elementary School**

#### **Attendees:**

Mark Arens	Jim Cibulka	Randy Curtis	Sean Eickhoff
Mike Hazelton	Steve Myers	Matt Palmer	Chris Piazza
Rob Steuber	Allen Todd	Darren Wilhite	

1. Meeting was called to order at 5:30 p.m. by Chris Piazza.

No members of the general public were present.

2. Motion made by Chris Piazza, seconded by Rob Steuber, to approve the September 17, 2020 BAC meeting minutes. Motion passed by unanimous consent.
3. Prop E Update
  - a. An update was given on the Safety, Security, and Accessibility projects. Projects are on schedule.
  - b. An update was given on the Hixson project. It is also on schedule.
4. Board Policy on Construction Bidding -The committee discussed the board policy regarding construction bidding. The process that ICS conducted during the bidding process was shared. Rob Steuber, Mike Hazelton and Steve Meyers have agreed to work on this project to develop a procedure on including more minority workers on future construction bids.
5. Committee Member Vacancy -Chris Piazza and Mark Arens will reach out to a possible committee member to see if she is interested in serving on the committee.
6. Sean Eickhoff will begin the work with the subcommittee on a draft of by-laws for the BAC and FAC. Members of the FAC will assist.
7. Facility Condition Checklist – The committee completed a full exterior and limited interior walk through (due to various areas being disinfected while the committee was there) of

Avery Elementary School. Each member completed a Facility Condition Checklist that will be used to develop the 10-year replacement plan.

8. Other –no other topics were discussed.
9. The next meeting will be held on November 19, 2020 at Edgar Road Elementary School at a time to be determined.
10. Having no further business, Chris Piazza made a motion to adjourn the meeting, seconded by Rob Steuber. Motion passed by unanimous consent. The meeting adjourned at 6:30 p.m.