

**WEBSTER GROVES SCHOOL DISTRICT  
FINANCE ADVISORY COMMITTEE MEETING  
Central Office Board Room  
Tuesday, October 15, 2019**

- I. Call to Order
- II. Approve September 17, 2019 FAC meeting minutes (Attached)
- III. New FAC Member Candidates Discussion (Attached)
- IV. September 2018 Financial Report (Attached)
- V. Review of 2018-19 Audit Report Draft (Attached)
- VI. Tax Rate Update
- VII. Prop E Update
- VIII. Other
- IX. Next meeting (November 20, 2018)
- X. Adjourn (by 8:30 a.m.)

## **Finance Advisory Committee**

### **Meeting Minutes**

**Meeting Date: September 17, 2019 (7:00-8:30 a.m.)**

**Meeting Location: Admin Office Board Room**

### **Attendees:**

**Bruce Ellerman**

**JoAnn Kite**

**Aaron Winkler**

**Larry Fields**

**Nikki Lemley**

**Pam Frazier**

**Kurt Schafers**

**Justin Hauke**

**Allen Todd**

Meeting was called to order at 7:05 a.m.

No members of the general public were present.

- Allen Todd moved to approve minutes of the May 21, 2019 FAC meeting. Motion seconded by Larry Fields. Motion approved by unanimous consent.
- 2018-19 Meeting Schedule
  - September 17, 2019 Tax Rate Setting, assessed valuation, bond update
  - October 15, 2019 Audit report, bond update
  - November 19, 2019 Budget adjustments, facilities funding, bond update
  - December No meeting
  - January 21, 2020 State funding outlook, bonding/facilities outlook
  - February 18, 2020 District contract reviews, bond update
  - March No meeting (Spring Break)
  - April 21, 2020 Preliminary Budget, enrollment projections, bond update
  - May 19, 2020 Staffing, salary and benefits, bond update
  - June 16, 2020 Final budget, multi-year projections, bond update
- Motion by Justin Hauke to nominate Allen Todd as Committee Chair. Nikki Lemley seconded the motion. Motion approved by unanimous consent.
- Discussed Open Committee Positions
- Review of June (Final) 2018-19 Financial Report information
- Review August 2019 Financial Report
- Review 2019-20 Final Budget and Budget Message/Executive Summary
- Discussion regarding 2019 Tax Rate Calculation Discussion/Hearing/Recoupment

- Facilities and Related Matters Discussions
  - Bond Sale
  - Hixson Storm Shelter
  - Safety/Security Projects
  - Enrollment Update
  - Elementary Redistricting Process Consultant

Having no further business, the meeting adjourned at 8:20 a.m.

**Expense/Revenue Report**

Dated: 10/10/2019 1:04:03PM

Funds: 001,002,004 and All Locations as of the end of September

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		<b>Working Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Remaining Budget</b>	<b>% Realized</b>	<b>Last Year Thru This Month</b>
<i>REVENUES</i>							
5111	Current Taxes	39,878,700.00	.00	.00	39,878,700.00	0.0%	30.03
5112	Delinquent Taxes	558,700.00	159,639.29	401,444.41	157,255.59	71.9%	190,741.64
5113	Proposition C	4,204,500.00	340,775.80	1,037,291.31	3,167,208.69	24.7%	1,008,107.01
5114	Financial Institution Tax	150,000.00	.00	.00	150,000.00	0.0%	.00
5115	M & M Tax	810,000.00	1,827.13	5,510.00	804,490.00	0.7%	(19,040.86)
5116	In Lieu of Tax	.00	.00	.00	.00		75,074.78
5131	Transportation Fees	80,000.00	1,081.00	41,707.00	38,293.00	52.1%	29,470.57
5141	Earnings on Investments	740,800.00	40,392.46	137,481.61	603,318.39	18.6%	84,518.59
5151	Student Lunch Sales	451,000.00	23,573.00	29,914.30	421,085.70	6.6%	5,489.00
5161	Adult Lunch Sales	10,000.00	586.00	586.00	9,414.00	5.9%	.00
5165	Ala Carte Sales	278,000.00	22,543.60	24,121.36	253,878.64	8.7%	5,056.00
5171	Gate Admissions	.00	114,514.11	183,922.08	(183,922.08)		232,874.85
5173	Student Activity	2,000,000.00	8,836.41	9,083.33	1,990,916.67	0.5%	18,859.00
5174	Enterprise Activity	.00	200.00	200.00	(200.00)		240.00
5181	Community Ed - Visa & MC	1,276,100.00	159,906.92	257,372.17	1,018,727.83	20.2%	241,987.16
5182	Adventure Club	1,268,000.00	121,272.83	239,147.80	1,028,852.20	18.9%	224,826.15
5191	Rentals	.00	1,638.72	4,702.58	(4,702.58)		.00
5192	Other Local	23,500.00	50.00	14,052.04	9,447.96	59.8%	16,430.58
5198	Other Local Revnue	668,100.00	99,600.20	207,426.02	460,673.98	31.0%	243,479.43
5211	Fines & Forfeitures	44,400.00	.00	69,962.56	(25,562.56)	157.6%	35,703.40
5221	State Assessed RR & Util	621,200.00	.00	.00	621,200.00	0.0%	5,778.18
5311	Basic Formula	7,100,000.00	646,518.00	1,761,109.00	5,338,891.00	24.8%	1,597,375.00
5312	Transportation	3,400.00	.00	1,000.00	2,400.00	29.4%	653.00
5319	Classroom Trust	1,725,100.00	130,808.51	391,301.27	1,333,798.73	22.7%	384,397.22
5324	Early Childhood Education	65,000.00	.00	.00	65,000.00	0.0%	.00
5333	Food Service-State	8,800.00	.00	.00	8,800.00	0.0%	.00
5369	Residential Placement	400,000.00	.00	.00	400,000.00	0.0%	.00
5427	CAREER ED MENTORING PRGM	90,000.00	.00	.00	90,000.00	0.0%	.00
5445	School Lunch Program	357,200.00	.00	.00	357,200.00	0.0%	1,336.63
5446	School Breakfast Program	45,000.00	.00	.00	45,000.00	0.0%	143.49
5448	After School Snack	5,000.00	.00	.00	5,000.00	0.0%	282.22
5451	Chapter I	280,000.00	.00	182,147.41	97,852.59	65.1%	198,169.80
5461	Drug Free Schools	.00	.00	18,725.00	(18,725.00)		.00
5465	Title II Math & Science	80,000.00	.00	22,049.19	57,950.81	27.6%	.00
5472	SACC Grant	20,000.00	.00	.00	20,000.00	0.0%	.00
5497	Other Federal Revenue	57,000.00	67,708.32	67,708.32	(10,708.32)	118.8%	.00
5811	Other School Districts	121,000.00	1,374.27	28,509.65	92,490.35	23.6%	8,990.45
5841	Homeless Transportation	24,000.00	.00	3,077.00	20,923.00	12.8%	.00
<b>Total of REVENUES</b>		<b>63,444,500.00</b>	<b>1,942,846.57</b>	<b>5,139,551.41</b>	<b>58,304,948.59</b>	<b>8.1%</b>	<b>4,590,973.32</b>
<i>EXPENSES</i>							
6111	Teacher/Adm Salaries	28,398,149.58	2,315,716.21	3,938,443.02	24,459,706.56	13.9%	3,869,161.55
6121	Sub Teacher Salaries	436,376.00	46,355.81	57,019.23	379,356.77	13.1%	49,959.88
6122	Substitute Teachers	65,000.00	3,150.00	3,150.00	61,850.00	4.8%	3,750.00
6131	Supplemental Pay	402,450.00	94,921.53	175,711.33	226,738.67	43.7%	58,643.75
6151	Support Salaries	8,014,477.12	655,763.68	1,656,383.91	6,358,093.21	20.7%	1,563,522.46
6152	Nurses Aides	1,227,200.00	116,882.23	179,117.77	1,048,082.23	14.6%	162,992.66

**Expense/Revenue Report**

Dated: 10/10/2019 1:04:03PM

Funds: 001,002,004 and All Locations as of the end of September

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	<b>Working Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Remaining Budget</b>	<b>% Realized</b>	<b>Last Year Thru This Month</b>
<i>EXPENSES cont.</i>						
6153 PAT Secretary Salary	85,250.00	5,217.10	11,674.78	73,575.22	13.7%	13,880.46
6211 Teacher Retirement	4,697,750.94	392,892.86	659,292.33	4,038,458.61	14.0%	634,720.44
6221 Non-Teacher Retirement	608,992.30	52,550.79	126,679.08	482,313.22	20.8%	118,589.51
6231 FICA	651,050.06	48,004.98	111,977.69	539,072.37	17.2%	105,052.96
6232 Medicare	576,796.00	47,953.86	90,735.68	486,060.32	15.7%	86,437.39
6241 Employee Insurance	4,704,752.00	367,187.93	650,439.39	4,054,312.61	13.8%	463,059.28
6311 Payments To Other Districts	981,400.00	44,908.34	98,485.71	882,914.29	10.0%	158,458.50
6313 Student Services	11,500.00	500.00	6,221.27	5,278.73	54.1%	495.00
6315 Audit Services	14,800.00	.00	.00	14,800.00	0.0%	.00
6316 Payroll Services	288,784.00	1,494.72	120,026.35	168,757.65	41.6%	33,376.61
6317 Legal services	76,700.00	5,859.50	18,973.58	57,726.42	24.7%	18,568.67
6318 Election Services	14,000.00	.00	.00	14,000.00	0.0%	.00
6319 Other Professional Services	1,990,122.00	176,008.83	448,307.56	1,541,814.44	22.5%	348,599.23
6332 Repairs and Maintenance	571,300.00	167,540.03	316,905.86	254,394.14	55.5%	359,055.71
6333 Rent	27,500.00	.00	10,976.00	16,524.00	39.9%	10,976.00
6335 Water & Sewer	139,100.00	30,069.99	61,237.51	77,862.49	44.0%	62,536.50
6336 Trash Removal	38,600.00	.00	11,241.79	27,358.21	29.1%	13,435.80
6339 Athletic Field	45,000.00	.00	.00	45,000.00	0.0%	.00
6341 Regular Sch Trans	467,000.00	31,925.85	31,925.85	435,074.15	6.8%	12,384.00
6342 Field Trips	4,400.00	50,280.79	51,760.79	(47,360.79)	1,176.4%	16,068.50
6343 Travel / Conventions	94,961.50	12,184.05	22,963.63	71,997.87	24.2%	23,780.88
6351 Property Insurance	795,900.00	.00	.00	795,900.00	0.0%	.00
6361 Telephone	282,300.00	44,010.16	107,319.94	174,980.06	38.0%	92,069.20
6362 Advertising	10,350.00	.00	291.75	10,058.25	2.8%	.00
6363 Printing Duplicating	135,031.74	30,305.77	34,203.50	100,828.24	25.3%	50,401.36
6371 Dues and Memberships	45,700.00	640.10	16,828.10	28,871.90	36.8%	10,595.44
6391 Food Service	23,861.00	546.50	1,197.50	22,663.50	5.0%	8.28
6398 Miscellaneous Adjustments	.00	.00	.00	.00		668.69
6407 HS TXTBK - FACS	34,371.29	.00	.00	34,371.29	0.0%	.00
6410 Materials and Supplies	.00	(10,000.00)	(10,000.00)	10,000.00		.00
6411 PE Supplies	3,741,714.70	424,207.56	731,646.40	3,010,068.30	19.6%	849,313.35
6431 A+ Textbooks	76,022.00	11,944.54	12,204.69	63,817.31	16.1%	18,521.82
6441 Library Books	69,649.00	8,162.58	19,205.18	50,443.82	27.6%	22,531.28
6451 Dist Resource Materials	750.00	.00	.00	750.00	0.0%	.00
6471 food	80,000.00	73.97	6,900.03	73,099.97	8.6%	7,627.40
6481 Electric	908,000.00	62,577.74	241,596.28	666,403.72	26.6%	343,376.47
6482 Natural Gas-CO	94,500.00	2,643.81	33,907.08	60,592.92	35.9%	8,214.92
6491 Even Start Utilities	112,900.00	31,298.08	128,110.69	(15,210.69)	113.5%	66,886.75
6531 Athletic Field Improvements	1,312,300.00	198,671.44	927,556.87	384,743.13	70.7%	356,182.80
6541 Furniture	208,229.02	13,403.44	77,764.34	130,464.68	37.3%	143,365.20
6542 Instructional Equipment	273,800.98	62,423.28	77,019.81	196,781.17	28.1%	50,783.89
6611 Redemption on Bonds	427,471.00	15,408.22	57,343.59	370,127.41	13.4%	177,246.59
6623 Interest Pymnt	152,248.00	2,091.75	109,298.17	42,949.83	71.8%	11,256.58
<b>Total of EXPENSES</b>	<b>63,418,510.23</b>	<b>5,565,778.02</b>	<b>11,432,044.03</b>	<b>51,986,466.20</b>	<b>18.0%</b>	<b>10,396,555.76</b>

**Expense/Revenue Report**

Dated: 10/10/2019 1:04:03PM

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	<b>Working Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Remaining Budget</b>	<b>% Realized</b>	<b>Last Year Thru This Month</b>
<b>Revenue over (under) Expenses</b>	25,989.77	(3,622,931.45)	(6,292,492.62)	6,318,482.39		(5,805,582.44)