

GREEN TEAM EXPECTATIONS & PROCEDURES:

- Each Green Team Teacher will ensure that all students understand the classroom structures and routines required for a safe learning environment in his/her virtual classroom
- Classroom supplies needed on a daily basis for every class
 - For every class, please bring:
 - Writing Tool - pen or pencil
 - Composition Notebook for each class
 - Independent Reading Book
 - Earbuds/headphones as needed
 - A charged device with access to Zoom, Canvas, and the internet
- Leaving the virtual classroom
 - Students are expected to use the time between classes to take care of all biological needs
 - When it is necessary to leave the class, students will always communicate with the teacher before leaving

Zoom EXPECTATIONS

- Show up a **FEW MINUTES** before class time and **wait** to be admitted into the class.
- Find a **QUIET PLACE** free of distractions. (siblings, television, parents, pets, etc.).
- Maintain **RESPECT** at all times in speaking, writing, & appearance .
- Stay on **MUTE**. Click the “ hand” or “thumbs up” button if you would like to contribute.
- Video needs to remain **ON** to promote focus. **EYE CONTACT** should be maintained. Unless given permission to turn off video.*
- **DO NOT USE** cellphones or other electronic devices that are not your primary Zoom device and stay **ON TASK**.
- Please use your name from SIS or a chosen/preferred name discussed with your teacher
- Make sure your computer is charged or you are able to access a charger

ABSENCES

- If a student is absent, please contact your Green Team teachers for make-up work.

COMMUNICATION

- Homework will be communicated via Canvas. You may also contact your teachers via email with any questions or concerns. Please make sure that you use your teacher’s gmail.org address.
 - Science: kenney.emily@wgmail.org
 - ELA: lowe.rachel@wgmail.org
 - SS: ward.wardell@wgmail.org