

Webster Groves High School

Directions for Making Course Requests

2022-2023 School Year

Deadline to Enter in SIS: January 7, 2022

1. Login to your student account on the Tyler SIS Student Portal (<https://sis.webster.k12.mo.us/>).
2. Choose Academic Year 22-23 from the dropdown menu in the upper right hand corner.
3. Click on "Course Requests" on the left side of the screen or on "View" in the yellow bar towards the top of the screen.
4. Click on "Add Requests" in the bottom right hand corner.
5. Enter your requests by entering the Subject Number in the box (don't forget the H) or by choosing from the Subject Selection List.
6. Click "Next" after each course entry.
7. Repeat and enter enough courses so that you have 7 each semester.
8. Click "Save" in the bottom right corner.

WGHS graduation requirements:

Subject	Required	Recommended
English	4	4
Math	3	3-4
Science	3	3-4
Social Studies	3	3-4
World Languages	0	2-4
Fine Arts (Art, Drama, Music)	1	1
Practical Arts (Business, FACS, IT)	1	1
Physical Education 1 PE, .50 Health	1.5	1.5
Electives (from any listed above)	7.5	7.5

** Students must pass Personal Finance or a course with Personal Finance embedded in the curriculum and receive a 60% or higher on the Personal Finance Exam.*

It is important that you are thoughtful in your decision making. Because the master schedule and staffing decisions are based on your requests, it is very important that you make your selections carefully. Course change requests will only be approved under rare and special circumstances.