

MEMO TO: BOARD MEMBERS

FROM: ROBERT J. STEUBER

DATE: November 14th, 2016

RE: SELECTION OF AN HVAC CONTRACTOR
High School “RTU Replacement Project”

During the months of September and October the school district conducted a thorough search to recommend an HVAC Contractor for the High School “Roof Top Unit Replacement Project.”

A total of 4 Contractors obtained plans and specifications from the Districts website and attended a mandatory pre bid that was conducted to discuss the scope of the project before the bids were submitted. The 4 companies that obtained bid documents and attended the mandatory pre bid were:

- ***American Boiler and Mechanical**
- ***The Waldinger Corporation**
- ***IFS**
- ***Haberberger Inc.**

The bid proposals were received on 10/27/2016 @ 2:00 pm and were publically opened with 1 company of the 4 not submitting a bid (Haberberger Inc.).

A bid analysis was performed on each bid proposal. The 3 companies that submitted their proposal met all of the bidding requirements.

Upon completion of the bid analysis it was decided *American Boiler & Mechanical* should be recommended to the board.

Original base bid \$ 31,200.00

I will be available to answer any questions the Board has regarding the process or recommendation. If you have any questions, please feel free to contact me.

PROJECT: RTU Replacement
DATE: 10/27/2016

BID TABULATION SHEET

<u>CONTRACTOR</u>	Time	AIA A-310 Bid Bond	INSURANCE CERT	BID FORM	BASE BID			Total Bid
American Boiler	12:14	Y	Y	Y	\$31,200			\$31,200
IFS	1:50	Y	Y	Y	\$31,647			\$31,647
Waldinger	10:45	Y	Y	Y	\$33,195			\$33,195