

**MEMO**

**TO:** Board of Education  
**FROM:** Sarah Riss  
**DATE:** 11-3-15  
**RE:** Updated Community Engagement Plan

The Community Engagement Plan has been updated with additional details. These proposed changes will be shared and discussed during the November 9th meeting. The highlighted sections are the new additions. We would like to discuss and finalize the proposed dates during our meeting on November 9<sup>th</sup>.

Thank you to Jean, Emerson, Steve and Cathy for reviewing and updated the plan.



**Board of Education  
Community Engagement Plan  
Updated November 29, 2015**

The Board of Education is implementing a community engagement process designed to move the district into the future and discontinue dwelling on the past. The process is designed to enable our community and our district to focus all our energies on the future. We will do this together for the sake of our students, our staff, our families, and our community.

**Survey**

The district will fund an online survey to gather information on why the tax levy and bond referendum did not pass and what might be supported in the future. Paper copies of the survey will be available upon request, at the local libraries and at each school. The survey will be advertised in The Times, on marquees, and via email groups and Facebook. We will inform people that we are sorry if they get the notice of the survey multiple times.

**Survey Timeline:**

<i>Survey Open for Responses:</i>	<i>July 24 through 11:59 p.m. August 9</i>
<i>Data Sent to Terry Jones:</i>	<i>End of the day August 10</i>
<i>Terry Jones Submits Report:</i>	<i>August 18</i>
<i>Subcommittee Reviews Results with Jones:</i>	<i>Noon on August 21</i>
<i>Board Receives Results:</i>	<i>Monday, August 24</i>
<i>Results Shared During Community Engagement Session</i>	<i>August 29 and September 2</i>

Italics = accomplished

## Community Engagement Sessions: 2015-16 School Year

August 29

Sept. 2      *The Board will conduct two community engagement sessions devoted to reviewing survey data, learning from our past and planning for our future. See pages 5-6 for the draft agenda for this event.*

Dec. 1, 7, 9      Possible joint meeting with city councils, suggested that this be held in the WG Rec Center, all municipalities be invited, focus on revenue sources for all entities. The WG City Council prefers the joint meeting take place on December 9<sup>th</sup>.

Feb. 17 & 20

Or 20 & 24      Second round of community engagement sessions focused district finances, planned and facilitated by the Finance Advisory Committee, session will be taped for use and sharing via multiple venues, Radio 63119 will also be invited to cover the event

Mar. 2 & 5

Or 23 & 26      Third round of community engagement sessions focused district facilities, planned and facilitated by the Building Advisory Committee, session will be taped for use and sharing via multiple venues, Radio 63119 will also be invited to cover the event.

## Online Q and A with the Superintendent and/or Board

Quarterly conduct an online Q and A with the Superintendent and/or Board focused on selected topics. Topics might include: school funding, district budget, superintendent search process, and other topics. It is recommended that these take place in

October 21      completed with a focus on school finance and budget update.

February      ~~cancelled and replaced with community engagement sessions~~

April      date to be selected with new superintendent and will focus on introducing new superintendent

June      will determine if needed later this year

## Annual Activities **Beginning 2016-17**

### Suggested Activities for City Liaisons

1. Share a listing of district accomplishments during public comment at a city meeting in the month of August or September.
2. At least twice per year share information on district accomplishments and future actions during public comment.

### Suggested Activities for School Liaisons

1. Attend August or September PTO meeting and ask to share district accomplishments and future actions.
2. At least twice per year attend the PTO meeting and ask to share district accomplishments and future actions during public comment.

### Community Engagement Sessions

Held annually on both a Saturday and weekday evening during the months of August/September and March.

### Cottage/Neighborhood Meetings

One held annually in each of the identified neighborhoods. At least one board member and one central office member will attend each meeting. These will be held in community-based locations such as city halls or libraries. **The first session in 2016-17 will be a meet and greet with the new superintendent. Dates will be selected later this spring/early summer. The following locations are recommended.**

**Hudson Gym**

**Douglas Manor**

**Shrewsbury Center**

**Webster Groves City Hall or Library**

**Rock Hill Library**

### Online Q and A with the Superintendent and Board

Quarterly conduct an online Q and A with the Superintendent and Board focused on selected topics. Topics might include: school funding, district budget, and other topics generated during the community forum. It is recommended that these take place in September, October, February, and April/June.

### Public Comment during Board Meetings

The School Board welcomes questions, ideas and comments from persons in attendance at their regular board meeting. Members of the audience may comment during the public comment portion of the meeting when recognized by the President. Comments are limited to three minutes in order to complete the agenda within a reasonable time. Individuals making comments are asked to begin by providing his/her name, address, and school district in which they reside.