

## November 21, 2019 – PTO Executive Committee Meeting Notes

### Book Fair Committee Report:

- After some discussion about how the proceeds from the book fair should be distributed, we think it's best this year to give the entirety of the money to Ann Link.
  - o Some other schools do things where they will buy each child a book on their birthday or try a need-based program, but at least this year, we think Ann has the best idea of what the library's needs are and what diverse titles we need.
- The Book Fair was a big success and brought in around \$4800!
- We will continue to let every teacher pick one book for their classroom with the proceeds as we have done in the past.
- Next year, we will push the timing of the book fair later to coincide with Fall conferences. This will be closer to Christmas to allow parents to buy gifts and apparently is after the "Fall" books come out, so there will be more to choose from.
- Having kids do "wish lists" versus bringing money to school was very well received and we'll continue doing that in the future.
- In the spring, we'll be doing something with EyeSeeMe bundles for literacy week, where parents can buy and donate bundles
- We may go back to doing a spring book fair as well next year, but at least this year we made enough off of the fall one that we can stick to one book fair this year.
- The Book Fair Chairs this year are willing to do it again next year!

### Presidents' Reports

- We will plan on having our Preventing Sexual Abuse speaker on May 7<sup>th</sup> at 7pm. We'd like to have her do the talk on talking with your kids about the topic
- The April Meeting is still TBD on the topic.
- We had a lengthy discussion about the pros and cons of having the Boosterthon company organize an event in the spring.
  - o The "pros" include that it is done in school and everyone can participate, and the "cons" include not wanting to cause burnout after "One and Done."
- Ultimately, we voted to give it a try this year and see how it goes as other schools have had a lot of success with it. We can reach a wider audience with emails/Facebook posts and get family/friends who don't normally donate. We can see how it does this year and then decide if we want to do it going forward.
- It costs around \$2,000 - \$3,000 to put on for the basic package.
- We would like to tie it into Healthy Kids Week in April and have the proceeds going to a very specific thing, such as new playground equipment or big mats for the gym. The gym teachers think sometime in April will be best.
- There was some discussion about the future of Fall Festival/Blacktop Ball.
  - o Do we really need both events? If we can make a lot from Boosterthon, perhaps we can shift the focus of these events from fundraising to just community social events. A movie night in the gym is a good option, which would just be something fun and free.

- Our next PTO General Meeting is January 9<sup>th</sup> with the Executive Committee Meeting to Follow.
- Trivia Flyers will be going home in backpack shortly – Trivia Night is on February 22<sup>nd</sup> and the cost for an early bird table will be \$240.

### **1<sup>st</sup> Vice Presidents' Reports**

- The first Vice Presidents' met with the Teacher Appreciation committee, who needed some clarification on what they can and can't ask parents to do.
- Last year, some room parents were asking everyone to contribute a specific amount of money, which caused concerns from an equity standpoint.
  - o We'll make it clear to them it's fine to reach out for parents about it if anyone wants to help (by bringing in coffee, flowers, doughnuts as examples) with teacher appreciation week, but it shouldn't just be a request for a certain amount of cash.
- The Teacher Appreciate Committee has the budget to cover the meals at the beginning and the end of the year, but nothing else.
- Last year during Teacher Appreciation Week, there was a gift card raffle that was a big hit. The welcome committee would like some additional funds to do that again.
- We could have them buy the gift cards from the 5<sup>th</sup> graders and donate some PTO spirit wear to fund this. They need to get us a specific estimate of the cost and then we can vote on it in the future.

### **2<sup>nd</sup> Vice Presidents' Report**

- Nothing to Report

### **Treasurer's Report**

- In the upcoming weeks, we'll send out the Thank You notes for the One and Done campaign.
  - o With those letters will be information on the corporate match programs, so perhaps some folks will take advantage of that
- Fall Festival ended up making \$228 after some refunds we got for rentals
- We're going to have a push to emphasize Amazon Smile as a potential fundraising source as it's easy once you know how and a lot of people don't realize Bristol PTO is an option for your charity. We'll put out some Facebook posts on it.
- We'll get out the Teacher stipends after Thanksgiving but might do earlier in the year next year.
- From a budget perspective, things are looking good at this point.

### **Corresponding Secretary's Report**

- Corresponding Secretary proposed putting birthdays or special messages on the marquee for a donation to PTO. Principal with consider idea on that but is fine with doing a joke contest where the winner gets lunch with the principal.

### **Equity Liaison's Report**

- Nothing to Report

### **Welcome Committee's Report**

- Welcome Committee is reviewing the results from the last couple of surveys to come up with potential questions. One thing we're certainly going to want to include is questions about how people like to get their information, whether by Facebook, email, backpack mail, etc. Anyone with other things they'd like included can email Welcoming Committee.

### **Teacher's Report**

- Just a reminder to make sure the room parents are including teachers on planning emails for parties, etc. so the teachers know what to expect and who will be there.

### **Principal's Report**

- The district should have a draft of next year's calendar out shortly.
- The district has an action team focusing grounding the boundary line redrawing. At this point, they are doing surveys and should have some open houses to discuss various proposals in the spring.

### **Upcoming Dates**

- Joint PTO/Executive Committee Meeting – **January 9<sup>th</sup> @ 7 pm** with Executive Committee meeting to follow