

Building Advisory Committee

Meeting Minutes

Meeting Date: February 21, 2019 (scheduled for 5:30-7:00p.m.)

Meeting Location: Service Center

Attendees:

**Jim Cibulka
Sean Eickhoff
Chris Piazza
Bruce Wood**

**Monica Conners
Bruce Ellerman
Matt Palmer**

**Randy Curtis
Steve Loher
Rob Steuber**

**Cyndi Demick
Chuck Mittler
Darren Wilhite**

Meeting was called to order at 5:35 p.m.

No members of the general public were present

Motion made by Randy Curtis, seconded by Rob Steuber, to approve the 1/17/2019 BAC meeting minutes. Motion passed by unanimous consent.

Information regarding the following agenda items was presented and discussed:

1. Prop E Bond Issue Planning/Preparation/Administration
 - a. April 2nd Ballot Language
 - b. Citizens Group forming to support. Allen Todd chairing. Website coming soon. No known organized opposition at this point.
 - c. Public Forum. Was held at Hixson Middle on 2/13 with 70-80 people in attendance.
 - d. Financial Advisor Selection. Piper Jaffray being recommended to Board.
 - e. Intent Resolution. Allows district to reimburse operating funds with eventual bond funds for bond projects on which the district might incur expenditures prior to the bond sale. Examples include:
 - 1) ER Modular
 - 2) Hixson site survey
 - 3) Soil borings and other prep work (geotechnical)
 - f. RFQ Packages. District has issued 2 RFQ packages for bond issue projects.

- 1) Hixson. Design of Hixson addition. Also discussed matter of property line along Elm Street according to county plat maps. Construction of new Elm Street may have affected original Hixson property line location. Will be getting definitive title work and survey to determine actual property line location prior to beginning library portion of design work.
- 2) Security & Accessibility. Includes single point of entry, double door vestibules and elevators.
 - g. Project Schedule. Reviewed revised Hixson construction project schedule. Calls for completion in summer of 2021 in time for 2021/22 school year. Committee recommended building in more time for plan design, permitting, review process. District will revisit schedule.
2. Facilities Department Budget/Funding Status. Based on current level of 2018/19 facilities department expenditures and preliminary 2019/20 budget allocations, it appears there will be about \$1.2 million available for priority facilities projects (deferred maintenance, high priority safety items, high priority program needs, facility emergency repairs or replacements) over the next 12 months regardless of whether Prop E passes or not.
3. Other. Discussed possibility of the joint Kirkwood/Webster VISTA program being discontinued, possibly as soon as next school year (2019/20). If program is discontinued, Webster will need to find building space to serve Webster students previously in VISTA. Most likely would be the classrooms above the Little Theatre. Expect relatively minimal capital investment would initially be required.

Having no further business, motion to adjourn made by Chris Piazza and seconded by Sean Eickhoff, to adjourn meeting. Meeting adjourned at 7:05 pm.