

**Building Advisory Committee  
Meeting Agenda  
May 26, 2022 (5:30-7:00pm)**

**WGSD Service Center  
(In Person)**

- I. Call to Order
- II. Adoption of Meeting Agenda
- III. Approval of April 21, 2022 Meeting Minutes
- IV. Public Comments to the Building Advisory Committee by guests
- V. Old Business
  - a. Board Policy on Construction Bidding Update – Rob
  - b. Prop S – Bond - Pam
- VI. New Business and Reports
  - a. New Member Resumes
  - b. Officer Elections
    - i. Chair
    - ii. Vice Chair
    - iii. Secretary
- VII. Chair’s Report
- VIII. Announcements by Members
- IX. Future Business
  - a. WGSD Masterplan Update
  - b. Building Datasheets
- X. Next Meeting  
Tentative Schedule for 2022/23 Academic Year
  - a. June – No meeting due to Summer Break
  - b. July – No meeting due to Summer Break
  - c. August 18, 2022
  - d. September 15, 2022
  - e. October 20, 2022
  - f. November 17, 2022
  - g. December – No meeting due to Holiday Break
  - h. January 19, 2023
  - i. February 16, 2023
  - j. March – No meeting due to Spring Break
  - k. April 20, 2023
  - l. May 18, 2023
- XI. Adjournment

## Building Advisory Committee

### Meeting Minutes

**Meeting Date:** April 21, 2022

**Meeting Location:** WGSD High School

### Attendees:

Arens, Mark - Member	Present	Frazier, Pam, CFO/COO	Present
Cibulka, Jim - Member	Present	Todd, Allen, BOE Rep	Absent
Curtis, Randy – Member	Present	Mueller, Jason – Director of Facilities	Present
Eickhoff, Sean - Member	Present	Steuber, Rob – Const Project Manager	Absent
Mittler, Chuck - Honorary	-	Hazelton, Mike – Assist Principal	Present
Myers, Steve - Member	Present		
Piazza Chris - Member	Absent		
Wiley, Tristen - Member	Present		
Wilhite, Darren - Member	Present		
Vacancy			

\*5 of 9 BAC **members** must be present for a quorum to hold a meeting. With vacancy, 4 of 8 members must be present for quorum to hold a meeting.

#### 1. Call to Order

Sean Eickhoff called the meeting to order at 5:30pm.

#### 2. Adoption of Meeting Agenda

Request to modify the agenda to perform the building tour first was presented. Motion made to approve the modified agenda by Jim Cibulka, seconded by Mark Arens. Adopted by unanimous voice vote.

#### 3. High School Building Tour

The members toured several areas of the High School Campus, including the fields, the area under consideration for a new Little Theatre, the main auditorium, FACs classrooms, cafeteria, library, mechanical rooms and classrooms. Some areas were noted that had been improved by parent fundraisers and other groups. Safety concerns were observed in several areas, along with windows that need to be replaced.

#### 4. Approval Meeting Minutes

Motion made by Jim Cibulka, seconded by Darren Wilhite to approve the February 17, 2022 meeting minutes. Motion passed by unanimous voice vote.

Motion made by Mark Arens, seconded by Darren Wilhite to approve the March 31, 2022 Special Meeting minutes. Motion passed by unanimous voice vote.

**5. Public Comments to the Advisory Committee by guests**

No Guests were present.

**6. Old Business**

**Board Policy on Construction Bidding Update - Rob**

Members include Rob Stueber, Mike Hazelton, Steve Myers and Tristan Wiley.

Rob was absent, no update provided.

**High School Auditorium - Jason**

Reviewed and observed during tour.

**Little Theatre - Pam**

Pam Frazier explained how the design of the new Little Theater will allow for a multifunction space. It will be kept simple with flexible seating so it can also be used as a practice space. Since it is new construction, it will be built up to code as a storm shelter.

**Facility Condition Assessment (FCA) Report - Jason**

Sean went over information Jason had already shared at the previous meeting. Pam Frazier reiterated that multiple outside, independent sources had been used to update the projected costs in the facilities assessment.

**Bond Planning**

Pam Frazier reported on the BOE timeline. A decision has not been made yet.

**7. New Business and Reports**

Next meeting date set for May 26, due to BOE meeting on May 19.

Architecture and Engineering firm interviews being scheduled for May 23, 2022.

Two new members will be needed for 2022-23 school year to fill current vacancy and Mark Arens newly vacant position.

**8. Chair's Report - Sean**

WGSD community member Becky Hauser is organizing a support effort for the potential bond proposition. BAC Members are reminded that we can choose to support or not support the proposed bond issue as citizens, but our duty as BAC members is to only discuss factual information about district facilities as related to the proposed Bond issue.

**9. Announcements by Members**

Mark Arens announced he is accepting a new role at work that will require additional time and commitment. Mark will be resigning from the BAC at the conclusion of the current academic year.

**10. Future Business**

- a. WGSD Masterplan Update
- b. Building Datasheets Update

**11. Adjournment**

Motion made by Darren Wilhite, seconded by Steve Myers to adjourn. Motion passed.  
Meeting adjourned.

**12. Next Meeting:**

Thursday, May 26, 2022, revised date due to BOE meeting on May 19.