

**Building Advisory Committee  
Meeting Agenda  
August 18, 2022 (5:30-7:00pm)**

**Hudson Elementary School  
(In Person)**

- I. Call to Order
- II. Adoption of Meeting Agenda
- III. Introduction of Members
- IV. Approval of May 26, 2022 Meeting Minutes
- V. Public Comments to the Building Advisory Committee by guests
- VI. Tour of Hudson Property
- VII. Old Business
  - a. Board Policy on Construction Bidding Update – Rob
  - b. Prop S – Bond – Pam
- VIII. New Business and Reports
  - a. Prop S Path Status and Path Forward
  - b. Meeting Locations for 2022-23
- IX. Chair’s Report
- X. Announcements by Members
- XI. Future Business
  - a. WGSD Masterplan Update
  - b. Building Datasheets
- XII. Next Meeting  
Schedule for 2022/23 Academic Year
  - a. August 18, 2022 - Hudson
  - b. September 15, 2022 – Moss Field/Hixson
  - c. October 20, 2022 – Central Office/New Facility
  - d. November 17, 2022 - TBD
  - e. December – No meeting due to Holiday Break**
  - f. January 19, 2023 - TBD
  - g. February 16, 2023 - TBD
  - h. March – No meeting due to Spring Break**
  - i. April 20, 2023 - TBD
  - j. May 18, 2023 - TBD
- XIII. Adjournment

## Building Advisory Committee

### Meeting Minutes

**Meeting Date:** May 26, 2022

**Meeting Location:** WGSD Service Center

### Attendees:

Arens, Mark - Member	Absent	Frazier, Pam, CFO/COO	Present
Cibulka, Jim - Member	Present	Todd, Allen, BOE Rep	Present
Curtis, Randy – Member	Present	Mueller, Jason – Director of Facilities	Present
Eickhoff, Sean - Member	Present	Steuber, Rob – Const Project Manager	Present
Mittler, Chuck - Honorary	-	Hazelton, Mike – Assist Principal	Absent
Myers, Steve - Member	Absent		
Piazza Chris - Member	Present		
Wiley, Tristen - Member	Present		
Wilhite, Darren - Member	Present		
Vacancy			

\*5 of 9 BAC **members** must be present for a quorum to hold a meeting. With vacancy, 4 of 8 members must be present for quorum to hold a meeting.

#### 1. Call to Order

Sean Eickhoff called the meeting to order at 5:33

#### 2. Adoption of Meeting Agenda

Motioned to adopt the Meeting Agenda by Chris Piazza, seconded by Tristen Wiley, adopted by unanimous voice vote.

#### 3. Approval Meeting Minutes

Motion made by Jim Cibulka, seconded by Tristen Wiley, to approve the April 21, 2022 meeting minutes. Motion passed by unanimous voice vote.

#### 4. Public Comments to the Advisory Committee by guests

No Guests were present.

## 6. Old Business

### **Board Policy on Construction Bidding Update - Rob**

Members include Rob Stueber, Mike Hazelton, Steve Myers and Tristan Wiley.

The timeline to finalize the policy and provide drafts to the BOE for review and approval was discussed. The intent is to have the policy in place prior to any new potential bond funded projects let out to bid.

### **Bond Planning**

The language of Prop S bond issue was discussed. The language was reviewed to align with language noting it is an estimated no tax increase bond proposal. If the District was to experience a financial hardship, an increase may be required. The District has no desire to raise the tax basis.

### **Toolbox – Architects and Engineers**

Multiple firms submitted qualifications in response to the RFQ. Firms were interviewed. The group recommends taking all firms forward to the BOE for inclusion in the Toolbox. If Prop S passes, projects will be defined and assigned to firms based on project requirements and firm qualifications.

### **Moss Field**

Moss Field is in need of several safety, security, ADA and modernization upgrades. The facility is utilized for over 50,000 student hours per year. The project would include a significant rebuilding of the facility.

### **Construction Project Manager/Firm**

The District has decided to postpone hiring of a Construction Project Manager or firm at this time. Rob will manage the projects funded by Prop S funds. If the scope grows beyond Rob's capacity to manage, the District will reconsider.

## 7. New Business and Reports

### **New Member Candidates**

There are two vacancies to fill.

Four resumes were reviewed.

Members voted to nominate John Burse and Anne Lamitola to the BOE to fill the vacancies. The BOE will review at the next BOE meeting.

### **Officer Elections**

Per the BAC Bylaws, members must be on the BAC for a minimum of one year prior to holding an office. Member may only hold the same office for two consecutive years.

#### Chair

Jim Cibulka nominated Sean Eickhoff as Chair. Chris Piazza seconded the nomination.

No other nominations presented.

Chris Piazza motioned, and Tristen Wiley seconded, unanimous vote to approve.

#### Vice Chair

Jim Cibulka nominated Chris Piazza as Vice Chair. Randy Curtis seconded the nomination.

No other nominations presented.

Jim Cibulka motioned, and Darren Wilhite seconded, unanimous vote to approve.

#### Secretary

Sean Eickhoff nominated Jim Cibulka as Secretary. Chris Piazza seconded the nomination.

No other nominations presented.

Chris Piazza motioned, and Darren Wilhite seconded, unanimous vote to approve.

### **8. Chair's Report - Sean**

Nothing to report.

### **9. Announcements by Members**

1. Chris Piazza brought up the idea of informing the community about all the upgrades we have done and will do across the district in regard to safety and security. Chris will be drafting a letter to the editor of the KW Times.
2. Pam informed us that the Meade building across from the high school has been purchased for the alternative program and a few offices will be moving there as the new little theater will not include room for them.
3. The BAC will be getting student liaisons next year.

### **10. Future Business**

- a. WGSD Masterplan Update
- b. Building Datasheets Update

### **11. Adjournment**

Motion made by Chris Piazza, seconded by Randy Curtis to adjourn. Motion passed.

Meeting adjourned at 6:43pm

**12. Next Meeting:**

Tentative Schedule for 2022/23 Academic Year

1. June – No meeting due to Summer Break
2. July – No meeting due to Summer Break
3. August 18, 2022 - tentative at the Meade center – new members will join.
4. September 15, 2022 (outside tours?)
5. October 20, 2022
6. November 17, 2022 (more inside work)
7. December – No meeting due to Holiday Break
8. January 19, 2023
9. February 16, 2023
10. March – No meeting due to Spring Break
11. April 20, 2023
12. May 18, 2023