

**MEMO TO: BOARD MEMBERS
DR. SARAH RISS**

FROM: DR. DIANE MOORE

DATE: AUGUST 25, 2015

RE: SURPLUS PROPERTY

The Webster Groves School District offered a driver's education program as a part of the community educational services programs until 2012. The program ended due to the difficulty of hiring part-time certified driver education instructors. We chose to keep the driver education cars for a few years in case we were able to start the program again. Unfortunately finding qualified instructors for a part time program continues to be a challenge.

The school district has two driver education vehicles that need to be sold. Over the past year we made the two vehicles available to the auto maintenance program at the high school. The students continue to have hands-on experiences with the vehicles, providing minor repairs and tune-ups. Once the Board of Education declares the vehicles surplus, the district will advertise the vehicles and accept the highest bid to sell. Proceeds from the sale will go back into the auto repair program at the high school.

Description of vehicles:

2004 Dodge Stratus

VIN: 1B3EL36T84N181570

Blue - 4 door

2004 Dodge Stratus

VIN: 1B3EL36TX4N181571

Deep Lava (Burgundy) – 4 door

Please let me know if you have any questions.

**WEBSTER GROVES SCHOOL DISTRICT
BOARD OF EDUCATION ITEM OF CONSIDERATION**

DATE: August 25, 2015

TOPIC/PROPOSAL: Surplus Property

BACKGROUND INFORMATION:

The Webster Groves School District has two vehicles used previously for driver education courses. The district would like to sell both vehicles and provide the proceeds to the auto maintenance program at Webster Groves High School. Both vehicles must be declared surplus property by the board of education.

INSTRUCTIONAL IMPACT/RATIONALE:

Proceeds from the sale of the vehicles will go to the auto maintenance program at Webster Groves High School to enhance the instructional program.

CSIP/DISTRICT GOAL ADDRESSED:

N/A

FISCAL NOTE

There will be a cost to advertise the vehicles. Costs for advertising will be covered by the sale of the vehicles.

ADMINISTRATIVE RECOMMENDATION:

- **Action Requested:** X
- **Information:**
- **Proposed Motion for Approval (if applicable):**

I move that the Board of Education declare both 2004 Dodge Stratus vehicles surplus property.

PREPARED BY: Dr. Diane Moore

Motion: _____ **Second:** _____

Board Vote: ___(yes) ___(no) ___(abstain) ___(Consent Agenda)

8/25/2015