

Agenda

Bristol PTO Executive Committee Meeting

August 15, 2014

Introductions, roles: Joe Hayes is new administrative assistant intern; this role is similar to a Vice Principal. He will be at Bristol on Wednesdays and Thursdays, and some Fridays. Other time is at Clark.

Teacher Liaison Report - Jenny Boyle:

- Meet the Teacher morning had a good turnout. It would be helpful to teachers if the PTO could communicate upcoming financial opportunities for the teachers. They need to know more details about what funding opportunities are available to them through the PTO and through the Webster Groves School Foundation. Elyssa volunteered to help any teachers wanting grant writing assistance.
- The PTO asks the teachers to please communicate the new format of the Curriculum Night

Principal Report – Nancy Zitzman:

- Thanks to the welcoming committee for doing a great job. Maybe next summer we'll try grade level play times at the Bristol playground.
- Best Fund requests:
 - 1st grade, Mrs. Hark: Tumblebook web subscription for either \$599 (500 books) or \$799 (1,000) books. The entire school could utilize this, even kids at home. This is a read-aloud type book site. Vote postponed until after Treasurer's report. At this time, the decision whether or not to grant Best Fund is under consideration pending the exploration of Mrs. Hark applying for a WGSDF grant. Questions remain regarding the ongoing funding for future years.
- There will be a theatre production for student assembly time the Tuesday prior to Thanksgiving break. A play called "Bah Humbug" is planned.
- Update from Chartwells food service: There are new fundraiser restrictions during the school day for schools receiving USDA monies: food sold at school during the day and after school prior to evening events must meet certain nutritional guidelines. The feeling is that this mostly pertains to the high school.
- Nancy will attend a meeting about playground funding next Tuesday; she will try to have the district pay more for the resurfacing improvements. As it stands, the resurfacing was done this summer, and we've made one payment of \$33,600. We owe one more payment of \$33,600. The grant will reimburse us \$20,000.

Presidents' Report – Becky Hauser, Ellen Moriarty

- Back to School Family Picnic: 4pm at Larson Park on Sunday the 17th. We will have a sign in table with nametags, a new Bristol banner, and the ice cream truck will come about 6pm.
- Goals for 2014-15 year:
 - Elyssa: Encourage more directed and free physical activity for Bristol students; support the teachers through training on how to get kids moving during the school day in the classrooms.
 - Holly: Community connections, especially for Veterans' Day.
 - Jenn: Recruiting new people to become involved
 - Wendy: Provide clear goals for fundraising and increased communication regarding money raised

- Becky: Increase attendance at general meetings, increase collaboration with teachers, and have meetings which run according to schedule
- Matt: Bring in a guest speaker to address internet safety in a parent and child forum
- General PTO meetings
 - Sarah Calame will coordinate childcare
 - Increased focus on guest speakers. September: Dr. Riss; Dr. Simpson to speak about common core, Susan Bergman to give a math curriculum overview, and possibly a presentation from “A Place to Turn To?” (aplacetoturnto.org)
 - We would like committee chairs to attend some general PTO meetings
- Schedule of events for Open House
 - 6:00 - 6:30 grades k & 1 = Ellen & Holly - Front of office
 - 6:40 - 7:00 everyone in gym
 - 7:00 - 7:40 grades 2 & 3 = Sarah & Wendy - Start in the Gym/move to front of office
 - 7:45 - 8:15 grades 4 & 5 = Becky & Sherri - Front of office
- Fall Fundraiser: we will kick this off on Curriculum Night; letters will be sent homes, posted on Facebook, and made available online. Sherri will create a Paypal account to facilitate ease of donation. Of course we will still accept checks and have Square ability on smartphones via the people staffing the table at Curriculum Night.
- PTO Newsletter : This will be quarterly, and the content format is still being developed. Perhaps to include an interview with various teachers.

1st Vice Presidents’ Report – *Holly Kunze, Jenn Brenner*

- Wendy needs information from Spring Fling to help organize the Fall Festival
- Susan Jones organizes Math and Science are Fun night, and it is a month earlier this year.
- A Battle of the Bristol Bands fundraiser? Matt, Holly, and Kevin will coordinate.
- Auction committee is up-and-running.

2nd Vice Presidents’ Report – *Kelly Ensor, Kevin Mitchell*

- WGSDF upcoming dates include September 27 Annual Auction at Llywelyn’s Pub, September 29 Golf Tournament, and October 18 Ivory Crockett run
- Please be sure to have “Like us on Facebook” included on publications the PTO releases
- Kevin is pursuing the audio updates to the gym. Professional audio installer to assess gym on August 22

Treasurer/Audit Report – *Sherri Fowler, Sarah Calame*

- Taxes have been filed.
- An upcoming/immediate need for funding is going to be playground equipment repairs.
- The savings account stands at \$45,000 to begin the school year. From that we’ll have to pay the second installment of the playground (\$33,600) and general line item operating expenses. We will be refunded \$20,000 on the playground in the next couple of months. Our target goal in fall fundraising will be \$15,000.

Recording Secretary Report – *Elyssa Sullivan*

- On the parent survey collected in the Spring of 2014, parents indicated in the majority that the preferred general PTO meeting time was 7pm. Meetings are currently on the school calendar for 6:30, but we will switch them to 7pm to accommodate the wishes of the majority.

Community Liaison Report – *Matt Goben*

- Matt will provide Yo My Goodness with a list of school event dates and half-days; they will provide a portion of the sales to us in fundraiser profits on those days. Sara Wichard will announce at the concerts
- Interest in having a Bulldog night at an evening football game? Matt will explore this idea