

Bristol PTO Executive Committee Meeting Minutes, October 3rd, 2014

Principal Report – Nancy Zitzman

- We still want a drop-down screen for the gym, but viewing options as installed at other elementary schools is still in progress
- Ivory Crocket Run is October 18. Bristol Bravos are singing, there is a pancake breakfast, and a participation trophy to be established and heretofore passed from school to school to award the school with the most runner participants
- Dr. Riss would like to speak at another upcoming PTO meeting; this will be scheduled for the March PTO Morning Coffee
- Playground tree in response to student petition asking for same was purchased and installed. It is an ornamental cherry.
- District is looking into insurance monies for the many pieces of Bristol playground equipment damaged by community members during non-school hours
- The Secret Garden books for the Family Literacy Night event have been ordered
- Best Fund Request: Mrs. Graves and two of her students are requesting an additional iPad for their classroom. Vote is to deny this request, with communication that the PTO hopes to use upcoming fundraiser monies to purchase additional technology hardware for the classrooms. Becky will write a note to the students.
- Grant opportunity for a shade structure for the playground: Kevin will respond to the RFP and pursue.
- Please communicate to parents regarding the policies and parameters pertaining to the upcoming Halloween parties; specifically, if they haven't signed up to be in attendance at the classroom party, they should leave after the children's parade.

Teacher Liason Report – Jenny Boyle

- Site fees for Moby Maxx are to be taken off the teacher wish list. The district ended up purchasing this for teachers.
- Teachers need clarification and communication regarding which parents are in charge of upcoming holiday parties

Presidents' Report – Becky Hauser, Ellen Moriarty

- Fall Fundraiser has raised \$16,142.53 with a 48% participation rate. The next step is procurement of corporate matching monies. Receipts to donors are forthcoming.
- Lice Prevention: Many bottles of the lice prevention product given out at Math and Science Fun night.
- Guest Speaker – 9:00am - Girls in the Know - Vanessa Schrader and Gina Marten
 - They have partnered with Avery and Steger in the past, and would like to partner with Bristol.
 - This is a program about adolescence for girls ages 9 – 13 and their mothers or female guardians.
 - They provide a 4 session speaker series over 4 consecutive weeks. Every interactive session is led by a licensed professional.

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- Group minimum is 15, max is 20. Fee is \$125 per mother-daughter pair; extra \$25 for additional daughter
- A program leader mom from our community is needed (their cost for program is only \$75). We will approach Nikki Valenti regarding this opportunity.
- Mr. C. will schedule with Girls in the Know for April 2015
- Guest Speaker – 9:15am - Webster Groves Police Dept. – Captain Mike Nelson
 - Principal and board updated Captain Nelson regarding recent and ongoing forms of playground vandalism and possible illegal activities occurring at night and on weekends on the Bristol Playground.
 - Captain stated that this was the first time the police were hearing about this and would put Bristol under the “close watch” protocol going forward for an unspecified period of time. This protocol requires officers to check the property at certain time intervals and document their patrol. They will walk the grounds as necessary to observe the “hidden spots” like the stairwells where it is reported that teenagers are involved in illegal activity. Nancy provided an exterior tour of the grounds so that Captain Nelson could direct his officers accordingly.
 - We are directed to call 911 to report active vandalism or illegal behavior, including suspicious trespassing. We can call the non-emergency number 645-3000 to report trespassing.
 - Nancy invited officers to visit the building as often as they like for restroom breaks, complimentary coffee, etc. We want the students to feel comfortable with the police and the police to be familiar with Bristol.
- Wish list Updates / Description to Teachers of funding sources: still in progress
- Amendment 3 Overview: The PTO can post comments on FB and discuss the proposed constitutional amendment’s language in order to provide factual overview of what is in the amendment to parents. We cannot politicize the discussion.

1st Vice Presidents’ Report – Holly Kunze, Jenn Brenner

- Fall Festival Update: Necessary volunteers are in place. Payment options have been expanded to include wristband sales for inflatables.
- Room Parties Responsibilities – document was written and disseminated to outline policies. Room parents will reiterate that only prepackaged food with a label attached is to be provided for classroom parties.
- Backpack Mail is an issue. Inconsistency in delivery and receipt. We would like to have a policy that any forms being sent home will always be sent on one designated day. That way parents know when to look for school notices, etc.
- Book Fair – Update: In past years 25% of Fall sales were received in cash, and in the spring we take the option of 50% of sales in Scholastic purchase points. These have always been given to the librarian to use at her discretion. Is it a better idea to distribute the points to the teachers? Especially with upcoming curriculum changes and the need to replenish classroom libraries accordingly? Motion in favor for this new procedure, unanimous vote in favor.
- Spirit Wear – Samples will be shown at conferences. There will be a direct order/payment option for parents.

- Auction committee: theme has been selected and the first planning meeting is Wednesday, October 29 at the Brenner house.
- E-Scrip: all kindergarten families are receiveing activated Schnucks E-Scrip cards.
- Teacher Appreciation: This committee is celebrating the teachers with monthly birthday celebrations.
- Social Committee: 14 spots left for winery bus tour
- Blacktop Ball: Anne Lamitola is heading this committee; kickoff meeting will be in January
- Box-Top collection: This committee is again holding the classroom collection contest and rewarding pizza and popcorn parties. We will also now be collecting Campbell soup and other labels, of which we currently have about 15,000 points. Nancy will work with the teachers divvy those points.

Treasurer/Audit Report – *Sherri Fowler, Sarah Calame*

- Sarah to be District-PTO-Financial-Umbrella-Committee Representative for Bristol
- We are up for renewing our tax-exempt status. Sarah is renewing that paperwork. Current status is good through November 17, 2014. Sarah is in contact with the accountant.
- Current account balance is about \$20,000. This figure includes partial fall fundraising receipts.