

# Bristol PTO Executive Committee Meeting Minutes December 5, 2014

## Teacher Liaison Report - Jenny Boyle

- Holiday parties on track and teachers had good communication with room parents
- Publishing books have been ordered by publishing committee
- Teachers might need more drawstring plastic bags to use in lice containment efforts
- Ms. Boyle will ask the teachers if they need board games for their classrooms appropriate to utilize during indoor recess time (short setup and play time, etc). PTO will supply games as requested.

## Principal Report – Nancy Zitzman

- Parent complaints about the vendor for Spirit Wear. “Sick Puppy” vendor had additional categories available to view which some parents felt were inappropriate. The Spirit Wear Committee will select a different vendor moving forward, and vet the next vendor more thoroughly.
- Insurance covered playground damages save the \$1,000 deductible
- A drop down screen selected for the gym is about \$1,000. Unanimous vote to order. Bill Kay will install.
- PTO Grant opportunity from Foundation for \$1,000. Elyssa will pursue.
- Upcoming Bond and Levy tax issues in April. These will be important to keep class size and building overcrowding down. PTO can endorse positively these levy and bond issues, and a private campaign in favor is also forthcoming.
- Buddy Honor Roll program will be revamped. Principal and teachers are discussing.
- Review of next year’s printed school calendar: add Veterans Day celebration

## Presidents’ Report – Becky Hauser, Ellen Moriarty

- Playground update / Signage: Signage indicating age limits and time constraints for appropriate playground use will be installed soon. Kevin is moving forward with the grant application to provide sun shade for the playground
- PTO Presidents meeting: All PTO presidents across the district met to discuss best practices. Ideas for Bristol include a Spirit Wear campaign through Johnny Mac’s, the use of Signup Genius for auction organizing, Facebook groups established for grade level parents, online only Buzz Books, auction fundraiser held at Nerinx, sandwich boards advertising important school events in dropoff zones, pancake dinner, and food trucks at events
- Webster Garden Club Grant opportunity: Becky will pursue grant. Elyssa and Tim Sullivan will spearhead children’s garden development/children’s gardening group with grant funds. Melissa Keller is a teacher who would be particularly interested in interfacing with the group.
- Holiday gifts for crossing guard, custodian, secretary & principal: funds collected will be divided as gifts. If the PTO feels it necessary, we can contribute funds to “round up” the donations coming in.

## 1<sup>st</sup> Vice Presidents’ Report – Holly Kunze, Jenn Brenner

- Book Fair – Update: \$900 increase in profit this time around. Proceeds given to Library for the fall Book Fair, and will be given to the teachers for the spring Book Fair
- Art Fest Committee : Dacia Stewart is organizing and all is going well
- Trivia Night update and PTO contribution: ????

- Liz Austin will cancel the Saratoga Lanes parent social due to date overlap with the Foundation's fundraiser Party at the Pageant

**2<sup>nd</sup> Vice Presidents' Report** – *Kelly Ensor, Kevin Mitchell*

- Board of Education Update: approval of tax and bond motions for April voters' ballot
- WGSDF Update – Party at the Pageant is a fundraiser Jan 24 7:00 – 11:30pm tickets include food, beverage, and musical entertainment

**Treasurer/Audit Report** – *Sherri Fowler, Sarah Calame*

- \$30,000 in account; that figure includes 5<sup>th</sup> grade camp fundraising pie monies, but the pie invoice is not yet paid. Playground matching funds grant money of \$20,000 not yet refunded from the state.