

Bristol PTO Executive Committee Meeting Minutes

February 6, 2015

Teacher Liaison Report - *Jenny Boyle*

- Teachers thank the PTO for the Chrome Books. Mr. Brown is coming to do extra teacher training to support.
- Teachers also thank the PTO for the new classroom board games to utilize during indoor recess

Principal Report – *Nancy Zitzmann*

- We received a letter of thanks and a picture scrap book from the Ghana charity to which we donated the jar wars funds
- One parent complained that the Bravos concert on April 2 is scheduled during a Christian religious holiday. While all concerned are so sorry to hear about the conflict, the district does not typically observe single-day religious holidays. It is not possible to reschedule the concert at this late date.
- MAP-Smarter Balanced Assessment is an entirely new process this year. The tests will be taken via computer and there is an algorithm built in which makes the test adaptive: questions get harder the better the student performs. However, the adaptive algorithm piece has not been developed in time for this year's testing, so instead the computer based tests will be standard homogeneous tests. Interim assessments promised by DESE to prepare for these new tests were also not developed in time for this year's cycle. Therefore the expectation for these tests is that about 65% percent of test-takers will score a "Basic" level (rather than proficient). Area Superintendents have drafted a letter to the new state education commissioner to ask that the first year results not be published and/or count against the district.
- First half of the payment for the 5th grade swim party at Riverchase has been submitted.
- Camp Wyman bills are ready to present to parents at parent-teacher conferences.
- Teacher evaluations are being completed using a new system from the Marzano Center. There are 41 elements evaluated, and teachers are also evaluated by their students on those 41 elements. The principal is assisting the students with the teacher evaluations.

Presidents' Report – *Becky Hauser, Ellen Moriarty*

- Open Positions for Exec Board for 2015-16 year.
 - President-Elect, 1st Vice President, 2nd Vice President, and possibly Corresponding Secretary. Open positions will be announced and advertised in the PAWS for PTO newsletter, the Bristol Bulletin, and on Facebook. We will try to have those positions filled by the March 6 general PTO meeting.
- Yo My Goodness nights are coming up and coordinated with school concerts; a portion of sales proceeds those evenings will be donated to the Bristol PTO
- The Sunday Bristol Day at the Ballpark where the Bravos will sing has had a time change from 1pm to a 7pm evening game. The Cardinals changed their game time to accommodate ESPN's request to broadcast the game nationally in the evening.
- Garden Club grant submitted to WG Garden Club was denied. There might be money available to continue with preliminary plans to establish a student gardening club. Discussion will continue on this matter.
- Update on the Best Fund request from Mrs. Wichard for large-instrument mobile carts: Kevin Mitchell evaluated her room layout and request, and determined there were three possibilities:

- 1. Give the \$1,000 Best Fund for immediate purchase of mobile stands/carts
- 2. Ask the WG Education Foundation for a mini-grant for the \$1,000
- 3. Consider total room layout renovation and space repurposing for a “bigger picture” idea.
- At this time Mrs. Wichard expressed that she really just needs the stands/carts
- The PTO will grant \$1,000 now for Phase I of music room: rolling stands for xylophones. Then we’ll pursue a possible grant for phase II and/or work with Rebecca Stisser for organizational ideas for the room. We’ll have Mrs. Wichard fill out a new Best Fund for this funding request and a vote to approve the monies passed with a majority in favor

1st Vice Presidents’ Report – Holly Kunze, Jenn Brenner

- Trivia Night update and Fund A Need Discussion
 - Fund A Need: we need ideas for what to fund at each level, such as \$500, \$250, \$100, \$50, and \$25 levels. Should it be a generic request for money or should it be something specific for each level?
 - \$25 educational games for the classroom for indoor recess
 - \$50 books for the classroom (x10)
 - \$100 update specialist teacher with new supplies
 - \$250 chrome book
 - \$500 iPad
 - PTO Executive Committee has donated a ladies’ cocktail party in the past; looking for new ideas for what we can donate. Possibly give money from each PTO member to purchase a large item (Chromebook? Season pass at the WG pool? Probably Chromebook) for a raffle
 - Have raffle at check-in table; have buckets to drop tickets in for which item you want
 - The auction is sold out. There is one premiere table left with a minimum bid of \$500
 - Auction needs more sign-up parties: parties geared toward men, Kindergarteners, and 2nd graders are in need
 - Avery used high school students needing volunteer hours to help staff their auction. The Committee is not sure if our environment at the auction is appropriate for high school students. It is possible they could help at the end with an hour of cleanup.
 - The Bond/Levy committee wants to put a flyer on each table at the auction for volunteers to place yard signs, canvassing, etc. The Committee decided that it might get lost in the shuffle of the tables and instead will offer the Bond/Levy committee a table in the hall to give information to those who want it. Table will be located near the check-in table.
 - Reach out to Dewey’s for a trivia night donation of pizza-school signup party
- The Committee is unsure of the rules regarding handing out information about elections on school property. I.e., handing out information at drop-off. Ellen or Nancy will look into these regulations.
- Box Tops contest ends 2/18. Over 2500 box tops/labels collected already
- Stephanie Simpson questioning whether we have a teacher available to answer questions on the bond issue. Possibly Devlin or Muldrow?
- The Bulldog Bulletin publisher position is open for next school year
- Yearbook committee needs photos.

- Black Top Ball: DJ is confirmed and the committee is meeting soon. A T-shirt vendor is needed. S&S Screen graphics was used in the past, or ask Gail Worthy's son about his new t-shirt business, or consult with Dacia Stewart about where she got the Welcoming Committee shirts made
- Bristol Rocks parent social night has been postponed until the Fall due to too many Spring activities
- 5th Grade Fundraiser Head needed for next year. Send email letter detailing the importance of the role to the 4th grade class parents to ask for volunteers. The new 5th grade fundraising head will need to book dates for Fall Festival and promote the Escrip card use so that 5th graders can fund their savings accounts towards Camp Wyman. Wendy Zerega heads this currently and will help reach out to the 4th grade parents.
- Open Committee positions for next year are the Bulletin, Room Parents, 5th grade Fundraiser. Community Liaison position to be a committee next year (not an executive committee role). Should Direct Donation Fall Fundraiser be a committee? These openings should be published along with open Executive Committee positions. We will finalize this on 2/27 at the next exec meeting. Jenn will set the position descriptions.
- Jets Pizza night raised \$350. Shores and Miller were the winners of the classrooms with the most kids participating, so they each get a pizza party. We might do this again in the fall. Possibly Dewey's too.

2nd Vice Presidents' Report – *Kelly Ensor, Kevin Mitchell*

- Board of Education Update: they meet on Monday
- WGSDF Update
 - Party at the Pageant: About 270 people attended. Raised \$10,000. Foundation is thankful to Bristol parents that attended. They will have this event again in the future; maybe every other year
 - Spring for Schools local shopping and dining fundraiser will be April 28
 - Foundation is looking for volunteers for their board and/or other committees. People should reach out to Vicki Sanders or Denise Pearl if they are interested
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Treasurer/Audit Report – *Sherri Fowler, Sarah Calame*

- Checking account balance is \$25,000. \$8,000 of that is for 5th grade fundraising. Otherwise we are caught up.
- \$2300 raised during Jar Wars. \$1,000 given to Ghana charity
- \$132 to Nancy Zitzmann for popcorn and juice boxes for classroom parties
- Password obtained for bank account to have online access to statements
- Sarah C, Sherri, Ellen, Becky given login info
- PayPal Account has a balance. We need to transfer that money to our checking account (about \$2,000?)
- Auction website is up. Attendees can register their credit cards online before the auction
- For family literacy night, teachers spending money for the event will submit their receipts and we will reimburse their expenses