

Bristol PTO Executive Committee Minutes, February 27, 2015

Teacher Liaison Report - *Jenny Boyle*

- Teachers are happy and grateful for the new Chromebooks
- Jamie Devlin will be the new PTO rep starting next year

Principal Report – *Nancy Zitzmann*

- Instrument stands for the music room have arrived and are being installed
- Family literacy night is March 5; new format is stations and games not trivia
- Children's garden planning is underway
- Brain Pop renewal is due; cheaper to pay for multiple year subscriptions; if PTO is going to continue to provide this it should be built into the budget
- Wobble stools from the sensory-equipment-grant are popular. Teachers would like more. Elyssa will explore further grant opportunities to obtain more.
- Mark Arens will come to the April 2 PTO General meeting (briefly, before BRAVOS) to address Props S&W; he is a speaker from the campaign.
- We have three people interested in three vacancies on the Exec committee for next year.
- Casey-Ann is requesting new permanent items for the onsite team emergency kits. Items would be thermometer, triangular bandage, Benadryl, Aspirin, Tylenol, etc. These kits are housed on each hall to be used to shelter in place in the case of emergency. We approve this purchase.
- Jenn Harness would like to have a set of mini i-pads for specialist teachers to share. We advise her to ask the Foundation for some first, then we'll consider purchase.
- Testing is the last two weeks of April

Presidents' Report – *Becky Hauser, Ellen Moriarty*

- Nomination for Exec Board for 2015-16 year: We need a Co-President, a Co-1st VP and a Co-2nd VP. We need to change by-laws to remove the executive committee of Community Liaison and change that to be a standing committee. The other new committee to add is Direct Donation Campaign. We'll need committee chairs for those.
- Melissa McCartie has agreed to be in charge of the 5th Grade Fundraising.
- New committee heads are needed for Staff Appreciation, E-Script, Bulldog Bulletin, and Auction.
- Thursday, April 23 will be the evening Exec Board hosted Committee Chair Appreciation Party; details TBD

1st Vice Presidents' Report – *Holly Kunze, Jenn Brenner*

- Trivia Night update: Holly and Jenn need the key to the shed to access items for trivia night; Wendy Zerega has the key. Doors open at 6:30. Volunteer coordinator is ready.
- Book Fair in March is arranged; proceeds will go to replenish guided reading books.
- Consider having an online version of the Buzz Book for next year

2nd Vice Presidents' Report – *Kelly Ensor, Kevin Mitchell*

- Board of Education Update
- WGSDF Update
 - Spring for Schools will be April 28; 20% of sales at participating stores and restaurants will be donated to the Foundation

- Foundation is organizing appreciation events for the following dates, to show community appreciation to the local businesses who are generous with the schools:
 - March 4 Milagro
 - March 31 The Block
 - May 12 Cyrano's
 - May 19 Robust
- The next Foundation Meeting is April 15 at 7pm at Central Office. They are looking for new volunteers.

Treasurer/Audit Report – *Sherri Fowler, Sarah Calame*

- \$32,000 is the current balance. Quite a bit of that is trivia night reservations (about 8k) and 5th grade fundraising.
- We received \$355 check from Jets Pizza night
- Budget as written in March will come to April meeting to be approved.
- After trivia night we'll check in with committees on their budgets and see if any budgets need to be raised or lowered.
- Camp Wyman spreadsheet is complete and \$225 of funds are undesignated. Could go to general fund or scholarship fund. PTO votes it should be placed in the scholarship fund.