

Bristol PTO Executive Committee Meeting Minutes March 27, 2015

Teacher Liaison Report - Jenny Boyle

- Chromebooks are wonderful. Teachers are excited. At grades 3 – 5, each room has 6. The fifth grade tests first, and we will still need 20 more if we want to have the entire grade level test at the same time.
- Jenny will go to the teachers to ask for ideas for upcoming PTO General meeting speakers series.
- The teachers ask that the summer playdates arranged for new students and new grades be communicated to the teachers in case they want to go. Stephanie Simpson and committee can copy the teachers in for the appropriate grade levels.

Principal Report – Nancy Zitzmann

- 939 books for the school acquired as a result of the Fall book fair
- Literacy Night receipts submitted; teachers would like to hold a literacy night every-other-year.
- Spreadsheet for 5th grade camp funds and charges being revised to reflect E-Scrip contributions of families whose parents have a different last name registered on the card than the last name of the child.

Presidents' Report – Becky Hauser, Ellen Moriarty

- Nomination and Vote for Exec Board for 2015-16 year (also at General Meeting)
 - Co-Presidents Becky Hauser and Holly Kunze
 - Co 1st Vice Presidents Naomi Neal and Ellen Moriarty
 - Co 2nd Vice Presidents Katie Franke and Kevin Mitchell
 - Recording Secretary Kelly Ensor
 - Corresponding Secretary Diane Haynes
 - Sherri Fowler Treasurer
 - Sarah Calame Auditor
 - Becky moves to nominate the above roster; Wendy 2nds the motion; motion carries with all in favor
- Discussion regarding additional fundraisers needed for this year. Determined that we met our fall fundraising campaign goal and are funded adequately at this time. No further fundraisers are necessary.
- Finalize Exec board party to honor committee chairs: Llywelyn's on April 23. PTO Exec members will contribute to the purchase of appetizers; cash bar available.
- Black Top Ball update: T-shirt form and event flyers coming out next week. Eight volunteers are needed per grade level.
- 5th Grade Farewell Reception: 4th grade parents plan this for the 5th grade students and families. Melissa McCartie is coordinating this because this falls under the umbrella of responsibilities for the 5th grade fundraising. Because of the size of this year's 5th grade class, it will be better to stay in the gym area and put refreshments in the gym lobby rather than try to move the group to the cafeteria.
- Kindergarten Preview for incoming kindergarteners is April 28. We'll try to have toolbox forms there. Ellen and Becky will speak about the PTO.
- More canvassers needed for Props S + W. Put on Facebook.
- Anne Link's Best Fund for \$400 is submitted for a 1st grade author experience related to Eggs and chicks. This enhances the 1st grade science curriculum. This is approved.

1st Vice Presidents' Report – *Holly Kunze, Jenn Brenner*

- *(report submitted via email and read aloud)*
- Trivia Night Results indicate we made about \$50,000
- Any other updates from committees
- Update on returning committee chair or chairs that need to be fulfilled: We will need to fill committee chairs for Escrip, Staff appreciation, Yearbook, Spirit Wear, Room Parents, Community Liaison, auction co-chair, and blacktop co-chair committee positions. Bulldog Bulletin will be taken over by Kayla Tevlin. Direct Donation campaign will be headed by Ellen Moriarty.
- Book Fair results: best sales at the book fair to date. New and updated guided reading books for the 1st and 2nd grades will be purchased as a result of the book fair.

2nd Vice Presidents' Report – *Kelly Ensor, Kevin Mitchell*

- Board of Education Update: the meeting mostly concerned Props S & W. All budget information is on the school district website. Kindergarten scholarships will be limited to 56 vs. the 80 provided last year.
- WGSDF Update: April 28 is Spring for Schools, wherein 20% of proceeds at participating local businesses will be donated to the WGSDF.
- Deadline for grant applications is April 1.

Treasurer/Audit Report – *Sherri Fowler, Sarah Calame*

- Discuss any changes to next year recurring budget: consider including funds for literacy night every two years. Consider saving in a fund dedicated to playground resurfacing.
- Playground resurfacing grant: We don't want to write it now, because we don't have funds dedicated (we have to cover entire cost initially, and grant refunds a portion). Consider writing a grant in the fall of 2016 to implement during the summer of 2017. In the intervening time, we will try to set funds aside for this.
- Discussion regarding the need to spend the auction proceeds designated for certain items as immediately as possible. More chrome books, iPads, books, and games for classrooms will be ordered in the next two weeks.

Recording Secretary Report – *Elyssa Sullivan*

- Elyssa has identified three additional grant opportunities to pursue obtaining additional wobble stools. The wobble stools were the most requested item from the pilot project exploring movement equipment.