

Bristol PTO Executive Committee Meeting Minutes, May 1, 2015

Principal Report – *Nancy Zitzmann*

- School is having trouble rectifying some budget items. Expenditures appear to be way over. PTO should check that we've paid out all necessary expenses to the school.
- Two Best Fund requests:
 - Joyce Cox, reading specialist, requests \$500 for a kit of Guided Reading books which also includes a school-wide one year subscription to the guided reading books online. Approved.
 - 2nd grade team requests \$2,422.64 for a 2nd grade-use-only kit of guided reading kit. Approved.
- The \$4,500 in book fair funds was originally going to be used to pay for guided reading kits from Scholastic. However, Scholastic doesn't allow us to use those funds for guided reading kits, so the alternative plan is to divide up the funds so that each grade and librarian gets \$645 to take to the Scholastic warehouse sale to purchase books for their classroom libraries.
- Bristol will get a tech rollout next year. Teachers will get new laptops and school will get 100 Chromebooks.
- Principal will work with teachers to compile a list of paid online subscriptions to give to the PTO in order for the PTO to more strategically plan the budget. PTO will ask teachers, probably in survey form, about their paid online subscription preferences.

Presidents' Report – *Becky Hauser, Ellen Moriarty*

- As a PTO, we'd like to generate more revenue to help offset the deep cuts the district is having to make. One idea is Schoola—a nationwide online consignment shop wherein the school would receive 40% of the proceeds from the sales of donations generated by members of our school community. Becky is going to look into this further. Another idea is restaurant nights. Jenn Brenner is going to set some up. She'll pick a consistent night of the month, for example every third Thursday of the month, for Bristol families to have the opportunity to dine at restaurants which will then donate a portion of the proceeds.
- Black Top Ball is tonight
- 5th Grade Farewell Reception is being planned. Melissa McCartie is heading that up.
- We will install the new PTO officers for the 2015-2016 year at the upcoming General Meeting
- End of year gifts for Crossing Guard, Custodians, and secretary: Thank you notes and \$10 Panera gift cards
- Collaborative Grant opportunities: PTO will put out a call for grant writers to organize and coordinate grant writing opportunities for the school. Elyssa Sullivan will help to organize.

1st Vice Presidents' Report – *Holly Kunze, Jenn Brenner*

- Updates from committees:
 - Landscape committee will be installing further hardscape and plantings
 - We need an event coordinator for Trivia Night next year
 - We need a co-chair for Black Top Ball for next year
 - We need someone to co-chair coordination for School Tool Box next year

- The possibility of after school language classes coordinated by a professional company is being discussed. Principal is going to coordinate with other district principals to try to bring them in. Is this something PTO would support in some way?

Treasurer/Audit Report – *Sherri Fowler, Sarah Calame*

- Extensive review of 2014 – 2015 budget, and review and discussion of presented 2015-2016 budget and line items.
- We'll end this year with about \$32,000 in the PTO account. At this time, we are trying to reserve about \$30,000 of that for the possibility of receiving a partial grant to complete playground surfacing.