

**MEMO TO:       BOARD MEMBERS  
                  DR. JOHN SIMPSON**

**FROM:           ROBERT J. STEUBER**

**DATE:           April 24<sup>th</sup>, 2017**

**RE:             SELECTION OF  
                  “Knight Auditorium Paint Contractor”**

The Webster Groves School District recently issued a “Request for Proposal” to solicit the services of a painting contractor for the “Knight Auditorium Paint Project” which is currently posted on our District website. This project is part of the overall Knight Auditorium renovation that will take place this summer.

The Project was publically advertised in 2 local papers and several contractors were contacted in order to generate interest in the project.

A total of 8 Painting Contractors obtained plans and specifications from the Districts website. A mandatory pre bid was conducted to discuss the scope of the project and to answer any questions they may have.

Of the 8 Contractors that obtained the RFP, 3 Painting Contractors submitted responses to the RFP. The 3 companies were:

Bazan Painting  
Joseph Ward  
PM Leach

The bid proposals were received on 4/14/2017 @ 2:00 pm and were publically opened. A bid analysis was performed on each bid proposal. All 3 of the companies that submitted a proposal met all of the bidding requirements. Attached to this recommendation is the bid tabulation sheet summarizing the proposal amounts.

Upon completion of the bid analysis and reference checks it was decided JOS WARD should be recommended to the Board of Education for the Knight Auditorium Paint Project. Bid Proposal amount: \$95,037.00. This amount is within the existing budget for the auditorium project.

**Note:** As indicated on the bid tabulation sheet – PM Leach appeared to be the low bidder. PM Leach was contacted and asked to review their bid proposal for accuracy. PM Leach later contacted the District and stated that they did discover an error in their calculations and asked to withdraw their bid.

I will be available to answer any questions the Board has regarding the process or recommendation. If you have any questions, please feel free to contact me.

**PROJECT: Knight Auditorium Paint**

**DATE: 4/14/2017**

**BID TABULATION SHEET**

<b><u>CONTRACTOR</u></b>	<b>Time</b>	<b>AIA A-310 Bid Bond</b>	<b>Addendums</b>	<b>Base Bid</b>	<b>Flooring</b>			
<b>JOS WARD</b>	<b>10:05</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Base Bid</b>	<b>\$67,198.00</b>	
						<b>Floor</b>	<b>\$27,839.00</b>	<b>\$95,037.00</b>
<b>BAZAN</b>	<b>11:15</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Base Bid</b>	<b>\$65,605.00</b>	
						<b>Floor</b>	<b>\$29,615.00</b>	<b>\$95,220.00</b>
<b>PM LEACH</b>	<b>11:30</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Base Bid</b>	<b>\$36,324.00</b>	
						<b>Floor</b>	<b>\$17,742.00</b>	<b>\$54,066.00</b>