

Bristol PTO Executive Board Meeting 8/16/2013

Absent: Jenn Brenner

Principal's Report, Nancy Zitzman: Nancy will work on finding a speaker for the September General PTO meeting. We will explore offering childcare at the general meetings in the hopes of increasing attendance; Anne Lamitola will head this endeavor. Also, the PTO Presidents' meeting will include discussion of how this is handled at other Webster elementary schools. The executive board will circle back to this discussion prior to the September General PTO meeting.

We are still waiting on news of the playground grant.

General discussion of future expenditure "wish list" items: a stage for concerts in the gym, a sound system upgrade for concerts, and to completely finish the playground surface. Holly Kunze knows someone who can work with us to upgrade our sound system.

Bristol Elementary received two transfer students from Riverview Gardens.

There was discussion surrounding the creation of a Bristol and Bristol PTO Facebook page. Perhaps one joint page would be best. Janet Bonham, tech aide, and the Corresponding Secretary of the PTO would work together on the Facebook page.

Blacktop Ball update: Laura Burns will get T-shirt order forms out. A rain date will be scheduled and promoted; the event will not be held indoors again.

District staff are studying and using the I observation Tool in conjunction with last year's study of the Art and Science of Teaching.

Treasurers' Report, Sherri Fowler, Anne Lamitola: Taxes will be filed by October 15. Treasurers established a policy for funding requests. We fund school events, staff support, new equipment, and certain extra-curricular endeavors. A \$500 line item will be established in budget for extra-curricular requests with the stipulation that no one organization can receive more than \$250, and the requesting organization must aide education and impact a minimum of five Bristol students. We have carried over \$54,000 in cash account and there was a discussion of how to appropriate the funds. Playground, stage, audio, perhaps golf umbrellas and umbrella stands to aid pickup and drop off routines for teachers.

2nd Vice President's Report, Kelly Ensor: We need a second, 2nd Vice President. Presidents generated a list of prospective contacts, and it was decided to announce the position in the Friday Feature as well as the September general meeting to give people new to the school community a chance to step forward. The board needs to decide if 2nd Vice Presidents will alternate attendance at WG School Board meetings or divide their time between the WG School Board meetings and WG Foundation meetings.

1st Vice Presidents' Report, Holly Kunze, Jenn Brenner: All committee positions filled. Chairs will receive packets of information including tax exempt letters.

Presidents Report, Wendy Zerega, Melissa McCartie: The Executive Board is forming social committee plans. Ideas being discussed include a Parents' Battle of the Bands and a Robust Downtown night. In the future, we might also include a social back to school picnic night.

We are drafting a fundraising letter to replace the entertainment books. We will present that prior to Open House, and at Open House have a means for donations. We will have specific donation funds and immediate-donation gifts (Bristol Magnets). We will have envelopes available at Open House for people to donate, and will collect those envelopes as people leave the gym to go to classrooms. We will bring the money to the office for safe-keeping while we visit our own children's classrooms.